

Advisory Council of Library Directors  
June 7, 2017  
Approved 9-13-2017

**PLUM CREEK LIBRARY SYSTEM  
ADVISORY COUNCIL OF LIBRARY DIRECTORS  
June 7, 2017**

**Time & Place:** The Advisory Council of Library Directors met at the Murray County Courts Building June 7, 2017, at 9:30 a.m.

**Present:**

Dawn Aamot, Windom Public Library  
Mary Buysse, Minneota Public Library  
Marilyn Daub, Wabasso Public Library  
Tam Erickson Jackson County Library  
Shelly Finzen, Lake Benton Public Library  
Serena Gutnik, Rock County Library (Luverne)  
Carol Lehman, Mt. Lake Public Library  
Michele Leininger, Marshall Lyon County Library  
Kari Ourada, Westbrook Public Library  
Valerie Quist, Tracy Public Library  
Teri Smith, Redwood Falls Public Library  
Lori Stainer, Slayton Public Library  
Jody Wacker, Meinders Community Library (Pipestone)  
Clint Wolthuizen, Nobles County Library (Worthington)

**Absent:**

Beth Cuperus, Fulda Memorial Library  
Joni Dagel, Siverson Public Library (Hendricks)  
Elberta DeJager, Edgerton Public Library  
Vanessa Hoffmann, Morgan Public Library  
Carla Skjong, Tyler Public Library  
Sue Vizecky, Ivanhoe Public Library  
Alicia Vogel, Lamberton Public Library

Jim Trojanowski, Rebecca Hudson, and Joel Sasse were PCLS staff members in attendance.

**1. Call to Order**

Chair Dawn Aamot called the meeting of the Advisory Council of Library Directors to order at 9:30 a.m.

**2. Additions to the Agenda**

M/S S. Finzen/M. Buysse to approve the agenda as written.

**3. Minutes**

M/S M. Daub/K. Ourada to approve the minutes from the May 3, 2017, Advisory Council meeting as written.  
Motion carried.

**4. Library Reports**

Reports of activities were given from several libraries.

**5. Schedule of Fees**

A proposed schedule of fees assessed to libraries was reviewed. Discussion as to charging libraries, if they choose, a flat fee for non-Koha related IT services that Plum Creek provides was held, and it was agreed that \$150 per year was acceptable. The cost to use PCLS email will remain \$24 per address.

**6. Koha Upgrades**

Joel Sasse reviewed several upgrades to Koha that have now been implemented including the multiple holds feature, cap fines at replacement price, and automatic item modifications. He also demonstrated an optional update to the Bywater home page and it was decided that libraries would have the opportunity to test the new page before a change is made.

Sasse discussed briefly the open source operating system, Edubuntu, and offered to demonstrate it at a future meeting.

**7. Adjournment**

With no further business, the meeting was adjourned at 11:25 a.m. M/S T. Smith/S. Gutnik.

**Calendar of Events:**

- a. Executive Committee – TBD
- b. Camp Read-a-Lot: July 26-27, 2017 (Prairies Edge Casino and Resort, Granite Falls)