

Advisory Council of Library Directors
November 1, 2017
Approved February 7, 2018

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
November 1, 2017

Time & Place: The Advisory Council of Library Directors met at the Murray County Courts Building November 1, 2017, at 10:00 a.m.

Present:

Beth Cuperus, Fulda Memorial Library
Joni Dagel, Siverson Public Library (Hendricks)
Marilyn Daub, Wabasso Public Library
Serena Gutnik, Rock County Library (Luverne)
Vanessa Hoffmann, Morgan Public Library
Carol Lehman, Mt. Lake Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Carla Skjong, Tyler Public Library
Teri Smith, Redwood Falls Public Library
Lori Stainer, Slayton Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)
Clint Wolthuizen, Nobles County Library (Worthington)

Absent:

Dawn Aamot, Windom Public Library
Mary Buysse, Minneota Public Library
Elberta DeJager, Edgerton Public Library
Tam Erickson Jackson County Library
Shelly Finzen, Lake Benton Public Library
Alicia Vogel, Lamberton Public Library

Jim Trojanowski, Rebecca Hudson, and Joel Sasse were PCLS staff members in attendance.

1. Call to Order

Acting Chair Teri Smith called the meeting of the Advisory Council of Library Directors to order at 10:00 a.m.

2. Additions to the Agenda

The agenda was approved as written.

3. Minutes

M/S V. Hoffmann/M. Daub to approve the minutes from the September 13, 2017. Motion carried.

4. Library Reports

Reports of activities were given from several libraries.

5. Pressbooks/Self-E

Trojanowski reported that there will be a quick rollout of Pressbooks and Self-E on a statewide level with the branding of the programs as “MnWrites MnReads”, and there will be announcements made through articles in the StarTribune and Pioneer Press, as well as a press release. Training session will likely be available in the near future, and several online tutorials are available.

6. Tennesen Warning for PCLS Library Cards

M/S S. Gutnik/V. Hoffmann to approve the revised Tennesen Warning that will more firmly comply with State laws. Motion carried.

7. Committee Reports

Reports from the Legacy, ILS and OverDrive Selection committees were heard.

8. Elections - 2018

M/S S. Gutnik/V. Hoffmann to elect Michele Leininger as Chair Elect. Motion carried.

M/S K. Ourada/V. Hoffman to elect Diamond Barber to the Juvenile/YA Overdrive Selection Committee. Motion carried.

M/S J. Wacker/S. Gutnik to elect Emily Blaeser to the Adult Non-Fiction Overdrive Selection Committee. Motion carried.

M/S V. Hoffman/M. Daub to elect Angela McDougall, pending her agreement, to the Adult Fiction Overdrive Selection Committee. Motion carried.

M/S V. Hoffmann/M. Daub to elect Kari Ourada to be the Advisory Council liaison to the Governing Board. Motion carried.

9. Changes to ILS Settings

Joel Sasse reviewed proposed changes to the ILS that would provide less vulnerability to privacy issues.

The Advisory Council accepted the recommendation of the ILS committee to hide patron names in the “holds queue” screen, remove patron names in the “checked out” table, and hide patron names in the “checkout history”. Motion carried.

M/S S. Gutnik/C. Wolthuizen to remove patron names in the “checked in” table and discussion continued. Motion failed and the matter will be sent to the ILS for further consideration.

10. Issuing Cards to Residents of Neighboring Regions

Trojanowski has discussed an agreement with the directors of Pioneerland and Traverse des Sioux library systems in which the libraries in these three systems could issue cards to the residents of the others system service areas without requiring them to hold a card from their home system if they chose to do so. Consensus was that Trojanowski should pursue a formal agreement and bring it back to the Advisory Council for discussion and approval.

11. Koha Update

Sasse discussed an issue with library email addresses and noted that library’s must use a Plum Creek email address in order for the system to work properly.

12. 2018 Budget discussion

Discussion about the 2018 budget that included costs that schools pay for delivery and Koha as well as anticipated increases overall in the long term was held. Future considerations include what the library system will lose at the State level, what Plum Creek’s needs are, State funding forecasts and available grants. The Advisory Council also noted that having continued budget updates provided is helpful and that having smaller annual increases in fees is better than larger periodic jumps.

13. Adjourn

M/S S. Gutnik/S. Vizecky to adjourn the meeting at 12:04 p.m. Motion carried.