

Advisory Council of Library Directors
October 4, 2017
DRAFT – No Quorum

**PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
October 4, 2017**

Time & Place: The Advisory Council of Library Directors met at the Murray County Courts Building October 4, 2017, at 9:35 a.m.

Present:

Marilyn Daub, Wabasso Public Library
Tam Erickson Jackson County Library
Shelly Finzen, Lake Benton Public Library
Vanessa Hoffmann, Morgan Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Lori Stainer, Slayton Public Library
Jody Wacker, Meinders Community Library (Pipestone)
Clint Wolthuizen, Nobles County Library (Worthington)

Absent:

Dawn Aamot, Windom Public Library
Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagele, Siverson Public Library (Hendricks)
Elberta DeJager, Edgerton Public Library
Serena Gutnik, Rock County Library (Luverne)
Carol Lehman, Mt. Lake Public Library
Carla Skjong, Tyler Public Library
Teri Smith, Redwood Falls Public Library
Sue Vizecky, Ivanhoe Public Library
Alicia Vogel, Lamberton Public Library

Jim Trojanowski, Rebecca Hudson, and Joel Sasse were PCLS staff members in attendance.

1. Call to Order

Vice Chair Tam Erickson called the meeting of the Advisory Council of Library Directors to order at 9:35 a.m. There was no quorum so no formal actions were taken.

2. Additions to the Agenda

None

3. Minutes

The minutes from the September 13, 2017, Advisory Council meeting were reviewed.

4. Library Reports

Reports of activities were given from several libraries.

5. Pressbooks/Self-E

Jim Trojanowski reported that there is training for Pressbooks available through Minitex staff that could provide several sessions throughout the system. Use of SELFe is relative simple with online webinars available for training. The decision whether to participate in SELFe needs to be made by October 26, and so an online vote of Advisory Council members will be taken.

6. Tennesen Warning for PCLS Library Cards

This item was tabled until the November meeting.

7. Schools on ILS Agreement

An updated agreement for schools on the ILS has been drafted and will be taken to the Governing Board for approval.

8. JPA Review and Approval

The final draft of the new Joint Powers Agreement is ready to be sent to signatories for comment. Suggestions for changes should be made by December 31, 2017.

9. Koha Update

Joel Sasse reported that there is a currently an “in transit” bug in the Koha system. Sasse also noted that the 5.33 version of the CCleaner program contained malware but it only affects 32bit Windows systems. Anyone using that version of the program should update to the newest version.

10. Adjourn

The meeting was adjourned at 11:55 a.m.

Calendar of Events:

- a. October 20-21, 2017 – Directors Retreat, Shetek Lutheran Ministries Retreat Center
- b. November 1, 2017 – Advisory Council, Murray County Courts Building – 10:00 a.m.
- c. November 1, 2017 - Governing Board, Murray County Courts Building – 6:30 p.m