

Advisory Council of Library Directors  
September 13, 2017  
Approved October 4, 2017

**PLUM CREEK LIBRARY SYSTEM  
ADVISORY COUNCIL OF LIBRARY DIRECTORS  
September 13, 2017**

**Time & Place:** The Advisory Council of Library Directors met at the Murray County Courts Building September 13, 2017, at 9:30 a.m.

**Present:**

Dawn Aamot, Windom Public Library  
Beth Cuperus, Fulda Memorial Library  
Marilyn Daub, Wabasso Public Library  
Tam Erickson Jackson County Library  
Shelly Finzen, Lake Benton Public Library  
Serena Gutnik, Rock County Library (Luverne)  
Vanessa Hoffmann, Morgan Public Library  
Michele Leininger, Marshall Lyon County Library  
Kari Ourada, Westbrook Public Library  
Valerie Quist, Tracy Public Library  
Carla Skjong, Tyler Public Library  
Teri Smith, Redwood Falls Public Library  
Lori Stainer, Slayton Public Library  
Sue Vizecky, Ivanhoe Public Library  
Jody Wacker, Meinders Community Library (Pipestone)  
Clint Wolthuizen, Nobles County Library (Worthington)

**Absent:**

Mary Buysse, Minneota Public Library  
Joni Dage, Siverson Public Library (Hendricks)  
Elberta DeJager, Edgerton Public Library  
Carol Lehman, Mt. Lake Public Library  
Alicia Vogel, Lamberton Public Library

Jim Trojanowski, Rebecca Hudson, and Joel Sasse were PCLS staff members in attendance.

**1. Call to Order**

Chair Dawn Aamot called the meeting of the Advisory Council of Library Directors to order at 9:35 a.m.

**2. Additions to the Agenda**

M/S V. Hoffmann/K. Ourada to approve the agenda as written. Motion carried.

**3. Minutes**

M/S T. Erickson/T. Smith to approve the minutes from the June 7, 2017, Advisory Council meeting with the correction that Vanessa Hoffmann should be listed as absent from the meeting. Motion carried.

**4. Library Reports**

Reports of activities were given from several libraries.

**5. Pressbooks/Self-E**

Discussion about Pressbooks and Self-E was held. The self-publishing platform is currently available through the ELM database and will most likely be funded by the academic libraries for at least two more years. CRPLSA is asking each system to consider contributing to a statewide contract that MELSA has negotiated based on the RLBSS formula. Libraries in the Plum Creek system would share in the cost of approximately \$62.00 each. No decision was and the matter was tabled.

**6. Tennesen Warning for PCLS Library Cards**

The Tennesen warning currently being used on the library card application form needs to be revised in order to meet legal requirements. The matter was tabled and will be discussed further at the October meeting.

**7. Lake Benton School on Koha**

The Lake Benton School has agreed to join Koha at the beginning of the 2018 school year and has asked if they can begin borrowing through Koha before they go live. Once approval has been granted by the Governing Board and the school pays a pro-rated Koha and delivery charges, the Advisory Council agreed that they should be allowed access to the online database.

**8. Multi-Region Card Application**

Pioneerland and Traverse de Sioux Library Systems are interested in devising a method in which libraries can issue a card to patrons from another system without having a card from their home system. Trojanowski agreed to work with both systems to draft an agreement for discussion and possible approval.

**9. RLBSS Funding Formula**

Trojanowski reviewed the RLBSS funding formula which uses a base amount, population and equalization to determine funding for library systems. In recent years there has been a push by CRPLSA to move money from equalization into the base formula in order to increase the funding to libraries since many do not receive the benefit of equalization.

**10. Once Upon a Reader**

CRPLSA has decided to discontinue this program yet retain the rights to the name, so if libraries wish to use it for their own programming they will need to obtain permission first.

**11. Adjourn**

M/S V. Hoffmann/C. Wolthuizen to adjourn the meeting at 11:47 a.m.

**Calendar of Events:**

- a. October 4, 2017 – Advisory Council, Murray County Courts Building – 10:00 a.m.
- b. October 18, 2017 - Governing Board, Murray County Courts Building – 6:30 p.m.
- c. October 20-21, 2017 – Directors Retreat, Shetek Lutheran Ministries Retreat Center