

Advisory Council of Library Directors
June 1, 2016
Minutes – Approved August 31, 2016

**PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS**

TIME & PLACE: The Advisory Council of Library Directors met at the Marshall Lyon County Library on June 1, 2016.

PRESENT:

Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagel, Siverson Public Library
Marilyn Daub, Wabasso Public Library
Serena Gutnik, Rock County Library
Sharyl Larson, Slayton Public Library
Carol Lehman, Mt. Lake Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Margie Salentiny, PCLS Outreach
Carla Skjong, Tyler Public Library
Clint Wolthuizen, Nobles County Library

Rebecca Hudson, Kelly Hoogendoorn and Joel Sasse were PCLS staff members in attendance.

ABSENT:

Dawn Aamot, Windom Public Library
Elberta DeJager, Edgerton Public Library
Tam Erickson Jackson County Library
Shelly Finzen, Lake Benton Public Library
Vanessa Hoffmann, Morgan Public Library
Teri Smith, Redwood Falls Public Library
Sue Vizecky, Ivanhoe Public Library
Candi VanMeveren, Lamberton Public Library
Jody Wacker, Meinders Community Library (Pipestone)

1. CALL TO ORDER

Acting Chair Kari Ourada called the meeting of the Advisory Council of Library Directors to order at 9:34 a.m.

2. ADDITIONS TO THE AGENDA

The agenda was approved as written.

3. MINUTES

M/S M. Daub/S. Larson to approve the minutes from the May 4, 2016, as written. Motion carried.

4. REPORTS

5. OLD BUSINESS

A. Digital Collections

Michele Leininger reviewed the digital collections that she has been investigating, including Hoopla, One Click and Bookflix. She noted that the Marshall library began using Hoopla in April and in the last six weeks have had 250 active users with 500+ checkouts. There would be a requirement of a \$25,000 pool for the system to subscribe to Hoopla, however she is confident that the price could be negotiated to \$20,000. Each library has some control on how it would be set up including limiting the number of checkouts, using parental controls, and setting a cap on their individual budgets. Clint Wolthuizen noted that Nobles would be willing to contribute funds to help launch the service for Plum Creek and added that perhaps local Friends of the Library groups could help to provide funds to individual libraries as well. M/S C. Wolthuizen/V. Quist to explore Hoopla and to find out more about the pricing for libraries. Motion passed with M. Leininger abstaining from the vote.

B. Koha Updates

Joel Sasse reviewed several updates that will be made to Koha including the new batch checkout, custom notification of sounds, various bug fixes and internal upgrades, improved speed among many of the improvements. He is still waiting on the “local holds first” option, and coming soon will be the addition of the ability to set the maximum fine to the replacement value of an item.

C. Legacy

Rebecca Hudson reviewed general procedures for completing the Legacy Grant requests and reports, and discussion followed about the importance of providing as much information as possible when submitting both forms. Libraries are encouraged to include partnerships with their communities and to include any “in kind” contributions in their reports. Proposed Regional programs were discussed included pursuing the Minneapolis Guitar Quartet, Laura Ingalls Wilder program, and developing Story Time Kits to Go for distribution and circulation in the system’s libraries.

6. NEW BUSINESS

7. DISCUSSION ITEMS

Margie Salentiny and Kelly Hoogendoorn were on hand to offer their assistance to any libraries interested in developing some sort of outreach to their own communities once Plum Creek’s outreach service ends in December. Salentiny suggested areas of outreach including day care centers and providers, nursing homes and shut in patrons.

8. NEXT MEETING

- A. Date: September 7, 2016
- B. Location: Southwest Regional Development Commission
- C. Time: 9:30 a.m.

9. ADJOURNMENT

M/S M. Salentiny/M. Leininger to adjourn the meeting at 11:40 a.m.