

Advisory Council of Library Directors
October 5, 2016
Approved 11-02-2016

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
October 5, 2016

Time & Place: The Advisory Council of Library Directors met at the Murray County Courts Building on October 5, 2016.

Present:

Dawn Aamot, Windom Public Library
Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagel, Siverson Public Library (Hendricks)
Marilyn Daub, Wabasso Public Library
Tam Erickson Jackson County Library
Serena Gutnik, Rock County Library (Luverne)
Vanessa Hoffmann, Morgan Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Margie Salentiny, PCLS Outreach
Carla Skjong, Tyler Public Library
Teri Smith, Redwood Falls Public Library
Candi VanMeveren, Lamberton Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)
Clint Wolthuizen, Nobles County Library (Worthington)

Absent:

Elberta DeJager, Edgerton Public Library
Shelly Finzen, Lake Benton Public Library
Sharyl Larson, Slayton Public Library
Carol Lehman, Mt. Lake Public Library

Jim Trojanowski, Rebecca Hudson, Kelly Hoogendorn and Joel Sasse were PCLS staff members in attendance.

1. Call to Order

Chair Teri Smith called the meeting of the Advisory Council of Library Directors to order at 10:05 a.m.

2. Additions to the Agenda

M/S M. Leininger/M. Daub to accept the agenda as written.

3. Minutes

M/S M. Buysse/J. Wacker to approve the minutes from the August 31, 2016, as written. Motion carried.

4. Joint Powers Agreement

The revised Joint Powers Agreement was discussed with Sue Vizecky suggesting that the wording in section III B 5 be reconsidered. The stipulation that the library must employ paid staff to work in the library while it is open, she said, could prove to be problematic for smaller libraries that rely on trained volunteers to staff the library at times.

Jim Trojanowski noted that the wording was added mainly to avoid libraries operating with all volunteer staff.

M/S C. Wolthuizen/T. Erickson to amend the Joint Powers Agreement to include the following language in III B 5 with, "Employ a paid library director to work a minimum of 20 hours per week." Motion carried.

M/S M. Leininger/V. Hoffmann to include "minimum average" to the aforementioned sentence. Motion carried

M/S V. Hoffman/V. Quist to amend the first sentence in the second paragraph of section VII: "The withdrawal process may begin no sooner than three months after notice has been given." Motion carried.

M/S J. Wacker/V. Hoffmann to accept the new Joint Powers Agreement as amended. Motion carried.

5. Electronic Database Options

Discussion about adding additional electronic media and/or databases was held. M. Leininger reviewed Recorded Books OneClickdigital and explained how the services are working for the Marshall Lyon County Library. The database cost the library \$2,600 per year with 20-25 titles added each month. Audio books can be checked out to multiple patrons at the same time. OneClickdigital will work with individual and multiple libraries or an entire consortium to provide its services. Serena Gutnik questioned whether Plum Creek should introduce another platform to provide similar media that is available in Overdrive. This, she noted, could cause confusion to some patrons.

It was decided that it will take more thought in determining what exactly the system is trying to accomplish with its electronic database offering to the patrons so no decision was made at this time. M. Leininger offered to look into pricing and set up an online demo for OneClickdigital.

6. Lost/Missing Books

Discussion about responsibility for lost/missing books from other PCLS libraries was held with the following emphasis:

- a. Who contacts a patron who hasn't returned an item, the owning library or the lending library?
- b. Who is responsible if an "in transit" item never arrives?
- c. Who is responsible when status on-shelf at another library, but can't be found?
- d. May a library that owns an item that is never returned bill the library that owns the item?

A brief discussion was held regarding these questions with the intent to delve into the subject at the November Advisory Council meeting.

Next Meeting:

- A. Date: November 2, 2016, Murray County Courts Building - 10:00 a.m.

ADJOURNMENT

M/S M. Salentiny/V. Hoffman to adjourn the meeting at 12:05 p.m. Motion carried.