

**PLUM CREEK LIBRARY SYSTEM
GOVERNING BOARD
AGENDA**

Date: February 19, 2014
Time: 6:30 p.m.
Place: Murray County Courts Building
2500 28th Street. Slayton, MN 56172

RSVP if unable to attend: 1-800-439-3492 or email to clang@plumcreeklibrary.net

1. **CALL TO ORDER**
2. **INTRODUCTIONS**
3. **TRUSTEE AND OFFICERS OATH OF OFFICE 2014 (documents in packet)**
4. **PUBLIC COMMENT**

PCLS welcomes comments from the public on agenda topics or other issues. However, no action will be taken by the Board on comments made. The public is encouraged to notify Plum Creek prior to the meeting if they are interested in making comments on a specific agenda topic or issue. Individual's comments will be limited to five (5) minutes. PCLS will allow a maximum of twenty (20) minutes for public comment during any one Board meeting.
5. **AMENDMENTS TO THE AGENDA (e-mailed/mailed) (action)**
6. **MINUTES**
 - A. Governing Board
 1. Governing Board October 16, 2013 (approval)
 - B. Advisory Council – Information documents
 1. October 16, 2013 (email only)
7. **REPORTS**
 - A. Financial Report (action) (email/mailed)
 1. Oct 2013 – Feb 2014 Checks issued (Feb packet and emailed)
 2. December Financial Statement (Feb packet and emailed)
 3. Balance Sheet (Feb packet and emailed)
 4. Cash Flow (Feb packet and emailed)
 - B. Pledged securities document (packet and emailed)
 - C. Budget Adjustments (Outreach and LSTA Grant) (action)
 - D. SAMMIE update (if any)
 - E. Annual Delivery Report of Usage 2013 (Feb packet [if available])
 - F. Annual ILL Report of Usage 2013 (Feb packet)
 - G. LSTA School Grant update
 - H. New Advisory Council members
 - I. Library Legislative Platform 2014
 - J. PCLS Building upgrades
 - K. Other
8. **OLD BUSINESS**
 - A. Director's Compensation Options (Feb packet and emailed)
 1. Director Compensation – current Contract
 2. Director Compensation – Contract (Employee version)
 - B. Marshall-Lyon County Library Intent to withdraw from Plum Creek Library System
 - C. Other

9. **NEW BUSINESS**
 - A. Outreach Service Agreements (approve for signature)
 - B. MN Book Award Author Event Grant (approve for signature)
 - C. Annual Report (approve for signature)
 - D. Ratify Executive Board action to submit the Pay Equity Report
 - E. Sealed bids for Audit Service
 - F. Other
10. **DISCUSSION**
11. **PERSONNEL REVIEW OPEN/CLOSED SESSION (if necessary)- None**
12. **CALENDAR OF EVENTS**
 - A. March 5 Library Legislative Day
13. **PENDING AGENDA ITEMS**
 - A.
14. **NEXT MEETING**
 - A. Date: April 16, 2014
 - B. Location: Murray County Courts Building
 - C. Time: 6:30
15. **ADJOURNMENT**