

AGENDA
Plum Creek Library System Governing Board
6:30 PM, April 19, 2017
Murray County Courts Building
2500 28TH Street, Slayton, MN 56172

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. INTRODUCTIONS
4. PUBLIC COMMENT
PCLS welcomes comments from the public on agenda topics or other issues, however, no action will be taken by the Board. Those who wish to comment on a specific issue are encouraged to notify Plum Creek prior to the meeting. Comments are limited to 5 minutes per person, with a maximum of 20 minutes for public comment during any one Board meeting.
5. AMENDMENTS TO THE AGENDA
6. MINUTES
 - A. Governing Board
 1. Governing Board meeting – January 18, 2017
 2. Advisory Council of Library Directors – 02/01/17, 03/01/17, 04/05/17
7. Approval of Financial reports
 1. Cash Analysis, Statement of Revenues and Expenditures, Balance Sheet
 2. Monthly Payment Processing Report
 3. Credit card statements
8. Director's Report
9. Advisory Council Liaison's Report
10. Approval of United Prairie Directors Resolution
11. Approval of MnLink Server Site Agreement
12. Approval of Records Retention Policy
13. Approval of Lost and Damaged Items Policy for Interlibrary Loan
14. Approval of Director Job Description
15. Approval of Fiscal Administrator Job Description
16. Approval of Office Administrator Job Description
17. Approval of ILS/Network System Administrator Job Description
18. Approval of Cataloger Job Description
19. Approval of ILL Coordinator Job Description

20. Approval of Delivery Driver Job Description
21. Approval of 2016 Annual Report
22. Approval of Camp Read-a-Lot Cooperative Agreement between Pioneerland and Plum Creek Library Systems
23. RLBSS Funding Request
24. Discussion on Role of Director Liaison to PCLS Governing Board
25. Budget Discussion
26. Building Discussion
27. Adjourn