

**PCLS Executive Committee Meeting  
May 18, 2016 – Approved June 15, 2016**

**TIME AND PLACE:** A meeting of the Executive Committee convened on May 18, 2016, 6:30 p.m. at the Murray County Courts meeting room.

**PRESENT:**

Charles Sanow, Chair (Lyon County)  
Clara Friese, Past Chair (Redwood Falls)  
Dean McNeal, Secretary (Fulda)  
Anita Winkel, Treasurer (Cottonwood County)

Absent: Jody Reisch, Chair Elect (Rock County)

Jim Trojanowski and Rebecca Hudson were PCLS staff present.

**1. CALL TO ORDER**

The meeting was called to order at 6:27 p.m. by Charles Sanow.

**2. INTRODUCTIONS**

**3. PUBLIC COMMENT**

None.

**4. AMENDMENTS TO THE AGENDA**

M/S A. Winkel/D. McNeal to approve the agenda as written.

**5. MINUTES**

M/S A. Winkel/C. Friese to approve the April 20, 2016 Governing Board minutes as written.  
Motion carried unanimously.

**6. REPORTS**

**A.** M/S D. McNeal/A. Winkel to approve the April Cash Financial Reports.  
Motion carried unanimously.

**7. OLD BUSINESS**

**A. Review of Priorities**

Priorities lists have been collected from all staff members and library directors. Trojanowski reported that he will be compiling the results and presenting them at the June governing Board meeting. From that point he will make general recommendations for moving forward.

**B. Membership Agreement with Siverson/Hendricks library**

The Hendricks city council has approved and signed the agreement to join the Plum Creek Library System and this will be presented at the June Governing Board meeting for signature by the board chair. The agreement will be effective July 1, 2016.

**8. NEW BUSINESS**

**A. 2017 Budget**

Trojanowski reviewed the proposed budget with the following highlights:

- Increase of \$5.00 per stop for delivery service.
- 6% increase in automation.
- 2 % wage increase for staff, 1% wage increase for director.
- Costs for ending the Outreach program.
- No budget for building improvements.

**B. Joint Powers Agreement Committee update**

The committee that is drafting a new JPA has met twice and plan on doing a significant rewrite of the current agreement. There will be some corrections to statutory statements and update of other items. The committee will also develop a “purpose statement” and define the governance structure.

**C. Annual Meeting**

Discussion regarding the scope and purpose of the annual meeting was held. Trojanowski reported that the Advisory Council has no strong feelings about the meeting. It was decided to recommend that the annual meeting be discontinued.

**9. DISCUSSION**

**10. CALENDAR OF EVENTS**

Advisory Council of Library Directors – Wednesday, June 1, 2016

**11. NEXT MEETING**

Governing Board – Wednesday June 15, 2016

**12. ADJOURNMENT**

M/S C. Friese/A. Winkel to adjourn the meeting at 7:15 p.m.