

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
February 10, 2021
Video Conference Meeting

Time/Place: The Advisory Council of Library Directors met via online video conference on February 10, 2021, 10:00 a.m.

Present:

Dawn Aamot, Windom Public Library
David Bradford, Nobles County Library (Worthington)
Carrie Dose, Jackson County Library
Shelly Finzen, Tyler Public Library
Kari Hanson, Mountain Lake Public Library
Calla Jarvie, Rock County Library, ()
Connie Lechner, Redwood Falls Public Library
Michele Leininger, Marshall Lyon County Library/Interim Director
Kari Ourada, Westbrook Public Library
Gail Perrizo, Minneota Public Library
Val Quist, Tracy Public Library
Scott Sobocinski, Wabasso Public Library
Sue Vizecky, Ivanhoe Public Library

Absent:

Dena Berghorst, Edgerton Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagel, Siverson Public Library (Hendricks)
Mandi Kuehn, Morgan Public Library
Janine Schaap, Lake Benton Public Library
Lori Stainer, Slayton Public Library
Alicia Vogel, Lamberton Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Rebecca Hudson and Joel Sasse were PCLS staff members in attendance.

1. CALL TO ORDER

Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:04 a.m.

2. ADDITIONS TO THE AGENDA

M/S K. Ourada/S. Sobocinski to approve the agenda as written. Motion carried.

3. INTRODUCTIONS

None

4. MINUTES

M/S D. Aamot/C. Lechner to approve the minutes of the January 13, 2021 Advisory Council meeting. Motion carried.

5. LIBRARY ROUND ROBIN/STATUS UPDATES

Library updates were provided with emphasis on plans for this year's summer reading program. It was decided that Plum Creek will offer an online video gathering to share ideas for the summer programming and a poll will be sent out to determine the best date and time for that.

6. ANNUAL REPORT: BRIEF INTRODUCTION FOR NEW DIRECTORS; DISCUSSION ON PANDEMIC ADD-ONS

Michele Leininger suggested that if help is needed with the state annual report that questions should be directed to state Library Data Coordinator, Verena Getahun / mde.lst@state.mn.us / 651-582-8714. Those who have general questions regarding filling out the state report are encouraged to reach out to other library directors with questions as well.

Joel Sasse discussed digital collections and electronic resources, and explained that “digital collections” refers to resources where there is no say in the content, such as Ancestry and Scholastic databases, whereas “electronic resources” refers to Overdrive, where there is a say in the content.

Libraries can gather statistics for the Scholastic database by accessing the user link for their individual library. Statistics for Minnesota Writes/Minnesota Reads are not available as those are kept on a statewide basis rather than individual library systems.

7. KOHA UPDATE

The recent Koha update was successfully completed. There were no questions for Sasse regarding the upgrade.

8. HOLD QUEUE: CHANGE OR KEEP?

A discussion about the current hold queue continued from discussion held at the January meeting. It was suggested that the top four to five libraries with the largest collections rotate as to queue order, and this could be done on an annual basis. Schools will remain at the bottom of the queue order. It was decided that the queue order will remain as is for now, with the possibility of moving Edgerton up somewhat from where it currently is.

9. RLTA FUNDING: CREATIVEBUG, RENEWALS, OTHER

Plum Creek will be receiving \$107,642.36 in Category 3 RLTA funding, and that needs to be expended by the end of June. These funds can be spent on anything digital related to library service.

Priorities for spending it include:

1. Updated website for PCLS, including those public libraries who have informational pages on this site
2. Hotspot connectivity for one more year
3. Scholastic Database additions
4. Hotspot connectivity for libraries located on the edges of the library system borders
5. CreativeBug subscription

It was suggested that Ancestry/Heritage Quest/Fold 3 package offered from Proquest be added. Other database ideas included a language database, middle school scholastic, Chilton car manuals, Consumer Reports, and a magazine database. Another idea shared was wireless printing capabilities.

10. LEGACY BUDGET

Heading into this year, we are now spending SFY20 ACHF dollars for programming and other projects. It is anticipated that when the state budget is finalized that there will be a reduction in funding for the SFY21 ACHF allotments, but there are currently adequate funds to allow a \$2,500 per library building budget for a period through the end of this year. At that time, the budget will be reevaluated and ACHF dollars unspent will be rolled into next year’s individual library budgets.

Guidelines are being revised and updated and it is reiterated that ACHF spending needs to be restricted to art or cultural heritage programming and all programs need to be related to those perimeters. Some things to keep in mind when requesting funding is that ACHF programming is not intended to replace a library’s programming budget, but rather to supplement it. Libraries are encouraged to seek additional sources for funding programs and requests may not be fully funded with ACHF.

11. DIRECTOR UPDATE

-Leininger noted that CRPLSA has drafted a resolution requesting that the legislature increase Rural Library Basic System Support (RLBSS) funding on an incremental level for all library systems, increasing the base funding which is the portion of the formula that is equally divided among the Regional Libraries. This proposal was not included in the Governor’s biennial budget but CRPLSA has secured authors for RLBSS and ACHF (Senator Bill Weber as chief author) bills.

-Governing Board members are needed for Rock, Lyon and Murray Counties, and effort continues to fill the open positions.

-The new truck is outfitted with shelving and has been lettered and the process of converting from the old delivery truck to the new van will be completed as soon as possible.

-Wabasso library director Scott Sobocinski has agreed to serve as the Governing Board Liaison for the 2021 calendar year and will attend meetings as a representative from the Advisory Council.

-Work will begin in the next couple of months on reviewing all of the PCLS policies and will be done so on an ongoing basis.

-The 2021-22 PCLS budget draft should be available at the March meeting and will include incremental increases to automation and delivery.

NEXT MEETING: Wednesday, March 10, 2021