Time/Place: The Advisory Council of Library Directors met via video conference on June 10, 2020, 10:00 a.m.

Present:
Dawn Aamot, Windom Public Library
David Bradford, Nobles County Library (Worthington)
Carrie Dose, Jackson County Library
Calla Jarvie, Rock County Library, (Luverne)
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Sue Vizecky, Ivanhoe Public Library

Absent:
Dena Berghorst, Edgerton Public Library
Janine Bunjer, Lake Benton Public Library
Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagel, Siverson Public Library (Hendricks)
Mandi Kuehn, Morgan Public Library
Carol Lehman, Mt. Lake Public Library
Teri Smith, Redwood Falls Public Library
Carla Skjong, Tyler Public Library
Scott Sobocinski, Wabasso Public Library
Lori Stainer, Slayton Public Library
Alicia Vogel, Lambertton Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Joel Sasse, Cleo Wicks and Rebecca Hudson were PCLS staff members in attendance.

1. CALL TO ORDER
Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:13 a.m.

2. ADDITIONS TO THE AGENDA
The agenda approved the agenda as written.

3. INTRODUCTIONS

4. MINUTES
The minutes of the May 13, 2020 meeting were tabled.

5. LIBRARY UPDATES

6. STATE LIBRARY GRANTS
Michele Leininger reported on the $8,900 in state funding has been received and that the Hot Spots and cases have been ordered. The Marshall-Lyon County Library will process them and send four out to each library.
The $46,000 in RLTA funding will be used for the following:
1. To pay for part of the Hot Spot connectivity, which runs $10 per month per device.
2. Purchase of three Scholastic databases.

7. KOHA LONG OVERDUE/LOST KOHA OVERNIGHT JOB
The “long overdue/lost” status has been shut off while libraries were not open and it was decided that it should be turned back on.
This will be retroactive for up to one year.

8. KOHA UPDATES
Joel Sasse reviewed several of the changes in the recent Koha updates. Most important is that there is now a “claims returned” function with a button on the patron’s record to note the status. That should always be done from the patron screen rather than from the item record, Sasse said. There was discussion as to what the cap for a patron claiming they’ve returned materials and it was decided for now to set it at five per patron. Sasse suggested that a policy should be put into place for setting that threshold.

Other changes include multiple guarantors, with allowance for one being a non-Koha person, ability to modify hold and expiration dates, an information box in check-in, more specific information in the catalog when a “not for loan” message is given, and limiting item types to specific libraries with those materials while libraries that do not have them will not see the item type listed.

9. ADJOURN
The meeting was adjourned at 11:34 a.m.