

Advisory Council of Library Directors  
June 10, 2020  
DRAFT

**PLUM CREEK LIBRARY SYSTEM  
ADVISORY COUNCIL OF LIBRARY DIRECTORS  
VIDEO CONFERENCE**

June 10, 2020  
**NO QUORUM**

**Time/Place:** The Advisory Council of Library Directors met via video conference on June 10, 2020, 10:00 a.m.

**Present:**

Dawn Aamot, Windom Public Library  
David Bradford, Nobles County Library (Worthington)  
Carrie Dose, Jackson County Library  
Calla Jarvie, Rock County Library, (Luverne)  
Michele Leininger, Marshall Lyon County Library  
Kari Ourada, Westbrook Public Library  
Valerie Quist, Tracy Public Library  
Sue Vizecky, Ivanhoe Public Library

**Absent:**

Dena Berghorst, Edgerton Public Library  
Janine Bunjer, Lake Benton Public Library  
Mary Buysse, Minneota Public Library  
Beth Cuperus, Fulda Memorial Library  
Joni Dagele, Siverson Public Library (Hendricks)  
Mandi Kuehn, Morgan Public Library  
Carol Lehman, Mt. Lake Public Library  
Teri Smith, Redwood Falls Public Library  
Carla Skjong, Tyler Public Library  
Scott Sobocinski, Wabasso Public Library  
Lori Stainer, Slayton Public Library  
Alicia Vogel, Lamberton Public Library  
Jody Wacker, Meinders Community Library (Pipestone)

Joel Sasse, Cleo Wicks and Rebecca Hudson were PCLS staff members in attendance.

**1. CALL TO ORDER**

Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:13 a.m.

**2. ADDITIONS TO THE AGENDA**

The agenda approved the agenda as written.

**3. INTRODUCTIONS**

**4. MINUTES**

The minutes of the May 13, 2020 meeting were tabled.

**5. LIBRARY UPDATES**

**6. STATE LIBRARY GRANTS**

Michele Leininger reported on the \$8,900 in state funding has been received and that the Hot Spots and cases have been ordered. The Marshall-Lyon County Library will process them and send four out to each library.

The \$46,000 in RLTA funding will be used for the following:

1. To pay for part of the Hot Spot connectivity, which runs \$10 per month per device.
2. Purchase of three Scholastic databases.
3. Overdrive/RB Digital young adult materials.

**7. KOHA LONG OVERDUE/LOST KOHA OVERNIGHT JOB**

The “long overdue/lost” status has been shut off while libraries were not open and it was decided that it should be turned back on. This will be retroactive for up to one year.

**8. KOHA UPDATES**

Joel Sasse reviewed several of the changes in the recent Koha updates. Most important is that there is now a “claims returned” function with a button on the patron’s record to note the status. That should always be done from the patron screen rather than from the item record, Sasse said. There was discussion as to what the cap for a patron claiming they’ve returned materials and it was decided for now to set it at five per patron. Sasse suggested that a policy should be put into place for setting that threshold.

Other changes include multiple guarantors, with allowance for one being a non-Koha person, ability to modify hold and expiration dates, an information box in check-in, more specific information in the catalog when a “not for loan” message is given, and limiting item types to specific libraries with those materials while libraries that do not have them will not see the item type listed.

**9. ADJOURN**

The meeting was adjourned at 11:34 a.m.

DRAFT