

Advisory Council of Library Directors
May 2, 2018
Approved September 5, 2018

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
May 2, 2018

Time & Place: The Advisory Council of Library Directors met at the Murray County Courts Building on May 2, 2018, at 9:30 a.m.

Present:

Janine Bunjer, Lake Benton Public Library
Marilyn Daub, Wabasso Public Library
Tam Erickson, Jackson County Library
Calla Jarvie, Rock County Library, (Luverne)
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Carla Skjong, Tyler Public Library
Teri Smith, Redwood Falls Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)
Clint Wolthuizen, Nobles County Library (Worthington)

Absent:

Dawn Aamot, Windom Public Library
Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Elberta DeJager, Edgerton Public Library
Joni Dage, Siverson Public Library (Hendricks)
Mandi Kuehn, Morgan Public Library
Carol Lehman, Mt. Lake Public Library
Lori Stainer, Slayton Public Library
Alicia Vogel, Lamberton Public Library

Jim Trojanowski, Joel Sasse and Rebecca Hudson were PCLS staff members in attendance.

1. Call to Order

Chair Tam Erickson called the meeting of the Advisory Council of Library Directors to order at 9:38 a.m.

2. Additions to the Agenda

The agenda was approved as written.

3. Introductions

4. Minutes

M/S M. Daub/J. Wacker to approve the minutes of the April 11, 2018 Advisory Council meeting. Motion carried.

5. Library Updates

6. Budget Discussion

Trojanowski reviewed the proposed fiscal year 2018-2019 budget.

7. Review of ACHF Application and Guidelines

Hudson provided updated guidelines for ACHF applications and reporting. Discussion was held regarding how to determine if programs fit the ACHF criteria.

8. RLTA Grants to Libraries

A proposed policy that would allow Plum Creek Library System member libraries to apply for up to \$500 for eligible equipment purchases of Federal E-Rate program category 2 expenditures was reviewed.

9. Introduction to June Koha Upgrade

Sasse explained that there will be a Koha update in June and more information will be forthcoming on the details.

10. PCLS Annual Meeting

This year's annual meeting will be at the Jackson County Library. Ideas for a guest speaker were discussed and it was suggested that having someone speak on marketing and publicity of libraries would be interesting and informative.

11. Adjourn

M/S C. Wolthuizen/M. Daub to adjourn the meeting at 11:09 a.m. Motion carried.