

Advisory Council of Library Directors  
March 11, 2020  
Approved May 13, 2020

**PLUM CREEK LIBRARY SYSTEM**  
**ADVISORY COUNCIL OF LIBRARY DIRECTORS**  
March 11, 2020

**Time/Place:** The Advisory Council of Library Directors met at the Murray County 4-H Building, March 11, 2020, 10:00 a.m.

**Present:**

Dawn Aamot, Windom Public Library  
Dena Berghorst, Edgerton Public Library  
David Bradford, Nobles County Library (Worthington)  
Janine Bunjer, Lake Benton Public Library  
Beth Cuperus, Fulda Memorial Library  
Carrie Dose, Jackson County Library  
Carol Lehman, Mt. Lake Public Library  
Michele Leininger, Marshall Lyon County Library  
Kari Ourada, Westbrook Public Library  
Valerie Quist, Tracy Public Library  
Carla Skjong, Tyler Public Library  
Scott Sobocinski, Wabasso Public Library  
Sue Vizecky, Ivanhoe Public Library  
Jody Wacker, Meinders Community Library (Pipestone)

**Absent:**

Mary Buysse, Minneota Public Library  
Joni Dagel, Siverson Public Library (Hendricks)  
Calla Jarvie, Rock County Library, (Luverne)  
Mandi Kuehn, Morgan Public Library  
Teri Smith, Redwood Falls Public Library  
Lori Stainer, Slayton Public Library  
Alicia Vogel, Lamberton Public Library

Joel Sasse and Rebecca Hudson were PCLS staff members in attendance.

**1. CALL TO ORDER**

Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:04 a.m.

**2. ADDITIONS TO THE AGENDA**

M/S D. Berghorst/K. Ourada to approve the agenda as written. Motion carried.

**3. INTRODUCTIONS**

**4. MINUTES**

M/S D. Aamot/C. Dose to approve the minutes of the January 8, 2020 Advisory Council meeting. Motion carried.  
There were no minutes from February as the meeting was canceled because of weather.

**5. LIBRARY UPDATES**

**6. OVERDRIVE CONTRACT RENEWAL**

A proposed agreement with Overdrive for either a 2, 3, or 4-year period were reviewed. The agreement in place, which is renewal this month, has a \$7,500 technology fee and \$7,500 content credit. The new proposals reduce the technology fee and increases the content credit.

Discussion regarding usage and amount of funding that libraries provide for content followed and it was agreed that the need to grow the collection of electronic materials is important, yet increased funding each year is not guaranteed.

M/S D. Berhorst/J. Wacker to approve the new 4-year agreement with 2-year auto renewals with Overdrive at a cost of \$4,000 hosting/technology fee and \$8,000 content credit. Motion carried, with David Bradford casting a “nay” vote.

**7. MINNESOTA BRAILLE AND TALKING BOOK LIBRARY PRESENTATION**

Minnesota Braille and Talking Book Library Director Catherine Durivage provided a presentation that outlined the services and products that are available to state residents at no fee. The library, located in Faribault, Minnesota, provides direct library service to preschool age children to seniors with visual, physical and reading disabilities and is funded through Minnesota’s general funds and Federal Library Services and Technology Act (LSTA) money.

**8. LEGACY BUDGET AND EXPENDITURES**

The balance of 2019-20 ACHF funds will be expended in mid-April and then ACHF 2020-21 funds will need to be used. The state’s ACHF fiscal year runs from July 1 to June 30, and efforts will be made to align actual spending with the state funding year going forward. Discussion regarding this and reducing individual library budgets was held.

**9. SCHOOL/PLUM CREEK CONTRATS**

A revised draft of the school and library contract was reviewed. The new document provides details of what is expected of schools on the shared integrated library system and requires that schools ensure proper training of staff members operating the ILS. In addition, schools will be issued a new password annually once the agreement has been signed by the superintendent, principal and school librarian.

M/S S. Sobocinski/K. Ourada to approve the new agreement. Motion carried.

**10. FIREWALLS**

Joel Sasse noted that he will continue to work with libraries in updating their firewalls.

**11. CHILDREN’S LIBRARIANS MEETING**

Tabled

**12. DIRECTOR’S REPORT**

Tabled

**13. ADJOURN**

M/S S. Sobocinski/M. Leininger to adjourn the meeting at 12:30 p.m. Motion carried.