

Advisory Council of Library Directors  
March 10, 2021  
Approved April 14, 2021

**PLUM CREEK LIBRARY SYSTEM  
ADVISORY COUNCIL OF LIBRARY DIRECTORS**

March 10, 2021  
Video Conference Meeting

**Time/Place:** The Advisory Council of Library Directors met via online video conference on March 10, 2021, 10:00 a.m.

**Present:**

Dawn Aamot, Windom Public Library  
Dena Berghorst, Edgerton Public Library  
David Bradford, Nobles County Library (Worthington)  
Beth Cuperus, Fulda Memorial Library  
Carrie Dose, Jackson County Library  
Shelly Finzen, Tyler Public Library  
Kari Hanson, Mountain Lake Public Library  
Calla Jarvie, Rock County Library, ( )  
Connie Lechner, Redwood Falls Public Library  
Michele Leininger, Marshall Lyon County Library/Interim Director  
Kari Ourada, Westbrook Public Library  
Gail Perrizo, Minneota Public Library  
Val Quist, Tracy Public Library  
Janine Schaap, Lake Benton Public Library  
Scott Sobocinski, Wabasso Public Library  
Sue Vizecky, Ivanhoe Public Library  
Jody Wacker, Meinders Community Library (Pipestone)

**Absent:**

Joni Dage, Siverson Public Library (Hendricks)  
Mandi Kuehn, Morgan Public Library  
Lori Stainer, Slayton Public Library  
Alicia Vogel, Lamberton Public Library

Rebecca Hudson and Joel Sasse were PCLS staff members in attendance.

**1. CALL TO ORDER**

Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:00 a.m.

**2. ADDITIONS TO THE AGENDA**

M/S S. Sobocinski/J. Schaap to approve the agenda as written. Motion carried.

**3. INTRODUCTIONS**

None

**4. MINUTES**

M/S S. Finzen/D. Bradford to approve the minutes of the February 10, 2021 Advisory Council meeting. Motion carried.

**5. LIBRARY ROUND ROBIN/STATUS UPDATES**

Library updates were provided.

**6. RLTA CATEGORY 3 DATABASE DECISIONS**

The grant purchase list including the following was discussed: Hotspot/connectivity, databases, Catalog Discovery, website overhaul/support, Digital Library platform. Specific databases that are being considered include middle school Scholastic, Chilton car manuals, Consumer Reports, Novelist and Syndetics. It was decided that because of the costs, the Ancestry/Heritage Quest/Fold 3 package offered from Proquest and Mango Languages will not be added at this time.

**7. PCLS WEBSITE**

The Plum Creek website update would be more robust and include the option for libraries that are associated with Plum Creek's website to update their own webpages. Plum Creek has obtained a bid from Blue Lake Websites and will be working with them to create the new webpages.

**8. HOLD QUEUE**

It was decided that the revised holds queue will be used through the summer and reviewed in September as to how it is working.

**9. PCLS POLICY REVIEW TIMELINE**

In the following months the Advisory Council will be reviewing existing policies and a timeline to do so was reviewed. In April the Circulation Policy will be discussed.

**10. DELIVERY REVIEW**

New delivery driver Dane Hanson will be starting to train on March 16. During the time delivery will be run on Tuesday and Thursday until he is able to drive by himself. It is still unclear when Ken will be able to return to work, so we will be training Dwayna Paplow to be an interim driver/substitute starting on April 5.

**11. LEGACY UPDATE**

Rebecca Hudson provided a report on the state Legacy coordinator meeting held on March 3. Most systems are currently doing a combination of virtual and in person programming, and finding creative ways to use Legacy dollars in addition to programming. On the state level there will probably not be an extension for spending Legacy money but PCLS has ample time to spend the funds. As a reminder, libraries should use ACHF to supplement your program budgets and not to replace them.

**12. DIRECTOR UPDATE**

Michele Leininger inquired as to the possibility of holding an in person meeting for the April Advisory Council meeting at the Murray County 4-H building and it was the general consensus that if the room is available then the April 14 meeting will be a combination of in person and virtual if the room is available.

**NEXT MEETING: Wednesday, April 14, 2021**