

Advisory Council of Library Directors  
May 1, 2019  
Approved June 5, 2019

**PLUM CREEK LIBRARY SYSTEM**  
**ADVISORY COUNCIL OF LIBRARY DIRECTORS**  
May 1, 2019

**Time/Place:** The Advisory Council of Library Directors met at the Murray County 4-H Building, May 1, 10:00 a.m.

**Present:**

Dawn Aamot, Windom Public Library  
Dena Berghorst, Edgerton Public Library  
Tam Erickson, Jackson County Library  
Calla Jarvie, Rock County Library, (Luverne)  
Carol Lehman, Mt. Lake Public Library  
Michele Leininger, Marshall Lyon County Library  
Kari Ourada, Westbrook Public Library  
Marjorie Ferguson, Nobles County Library (Worthington)  
Valerie Quist, Tracy Public Library  
Teri Smith, Redwood Falls Public Library  
Scott Sobocinski, Wabasso Public Library  
Lori Stainer, Slayton Public Library  
Alicia Vogel, Lamberton Public Library  
Jody Wacker, Meinders Community Library (Pipestone)

**Absent:**

Janine Bunjer, Lake Benton Public Library  
Mary Buysse, Minneota Public Library  
Beth Cuperus, Fulda Memorial Library  
Joni Dagel, Siverson Public Library (Hendricks)  
Mandi Kuehn, Morgan Public Library  
Carla Skjong, Tyler Public Library  
Sue Vizecky, Ivanhoe Public Library

Jim Trojanowski, Joel Sasse, Barb Kruse and Rebecca Hudson were PCLS staff members in attendance.

**1. CALL TO ORDER**

Chair Michele Leininger called the meeting of the Advisory Council of Library Directors to order at 10:01 a.m.

**2. ADDITIONS TO THE AGENDA**

M/S A. Vogel/T. Smith to approve the agenda as written. Motion carried

**3. INTRODUCTIONS**

Marjorie Ferguson, new director of the Nobles County Library, was welcomed.

**4. MINUTES**

M/S T. Erickson/K. Ourada to approve the minutes of the April 3, 2019 Advisory Council meeting. Motion carried.

**5. LIBRARY UPDATES**

**6. AUTHORITY FILE CLEAN UP WORK**

M/S J. Wacker/T. Erickson to approve the authority file clean up contract with Marcive. Barb Kruse explained that 300,000 authority records will be upgraded and this may take up to a week to do all of the records. Motion carried.

**7. POLICY REVIEW**

M/S T. Erickson/A. Vogel to approve the merge of Fines and Suspended Borrowing Privileges policies. Motion carried.

Discussion was held about removing barriers in the Patron Registration and Patron Privacy policies. Jim Trojanowski was directed to draft a revised policy for review at the June meeting.

**8. DIRECTOR SEARCH UPDATE**

Leininger provided an update on the Director search noting that three candidates will be interviewed using Skype on May 3.

**9. Adjourn**

M/S D. Berghorst/A. Vogel to adjourn the meeting at 11:55 a.m.