

Advisory Council of Library Directors
May 13, 2020
Approved June 10, 2020

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
May 13, 2020
Video Conference Meeting

Time/Place: The Advisory Council of Library Directors met via online video conference on May 13, 2020, 10:00 a.m.

Present:

Dawn Aamot, Windom Public Library
Dena Berghorst, Edgerton Public Library
David Bradford, Nobles County Library (Worthington)
Carrie Dose, Jackson County Library
Calla Jarvie, Rock County Library, (Luverne)
Mandi Kuehn, Morgan Public Library
Carol Lehman, Mt. Lake Public Library
Michele Leininger, Marshall Lyon County Library/Interim Director
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Teri Smith, Redwood Falls Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Absent:

Janine Bunjer, Lake Benton Public Library
Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagel, Siverson Public Library (Hendricks)
Carla Skjong, Tyler Public Library
Scott Sobocinski, Wabasso Public Library
Lori Stainer, Slayton Public Library
Alicia Vogel, Lamberton Public Library

Rebecca Hudson was PCLS staff member in attendance.

1. CALL TO ORDER

Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:06 a.m.

2. ADDITIONS TO THE AGENDA

The agenda was approved as written.

3. INTRODUCTIONS

4. MINUTES

M/S D. Aamot/C. Dose to approve the minutes of the March 11, 2020 Advisory Council meeting. Motion carried.

5. LIBRARY UPDATES

A round robin was held so that libraries could provide updates on their operations and plans for eventual reopening to the public.

6. LEGACY FUNDING DURING SOCIAL DISTANCING

As libraries move toward summer programming, most likely programming will be online and virtual rather than in person. ACHF can be used to pay for many of these programs and libraries are encouraged to work with their presenters to offer alternatives to onsite programming. Post evaluations should be done using the guidelines provided by the State Department of Education. Some examples of programs discussed included creating “take and make” art kits, and offering the 3-part video provided by Doug Ohman about his journey kayaking on the Mississippi River. There will be numerous programming being adapted to online format available in the near future.

7. DIGITAL LIBRARY PURCHASES/BUDGET DISCUSSION

The e-book selection committee members have been encouraged to order more digital materials in order to be able to provide a wider selection for the system's patrons at this time when libraries are not open for browsing. Libraries are encouraged to let the committee members know what their patrons are specifically asking for.

There is going to be an anticipated decrease in population, and Koha circulation data that does not count e-book users, and since the formula used for determining each library's contribution toward automation and digital materials is based on active user count and service area population, Leininger is proposing that the formula be frozen for the next two years and assessment made at the same percentage that they are presently made with no library paying less than the year before. Automation assessment will be kept the same as last year.

It is evident that by the end of the year a new truck will need to be purchased so plans are moving forward with that. The FY 2020-21 budget reflects a \$25.00 increase in IT support, at \$225 per year as well as charging libraries for mileage if Joel Sasse needs to be onsite for support.

8. STATE MONEY FOR INTERNET ACCESS/CONNECTIVITY

The state has awarded a \$8,900.00 grant to the Plum Creek Library System, which will allow for the purchase of 104 (approximately 4 per library building), Hot Spot devices and five months of connectivity. In addition, there will be \$45,000 in RLTA funds coming to Plum Creek and the state has eased restrictions on what this money can be used to purchase with stipulations that it be spent on digital technology-related purchases. Some suggestions for purchases from librarians in attendance included a Wi-Fi printer, Chromebooks, kits, enhanced Wi-Fi to improve connectivity outside the library building, and more digital materials.

Since many of these items can be purchased at a discount through Tech Soup and Plum Creek does not have access to that, the Marshall Lyon County Library applied for the \$8,900 grant on behalf of the system and has offered to make the purchases and distribute them to libraries.

9. ADJOURN

The meeting was adjourned at 11:50 a.m.