

Advisory Council of Library Directors
October 14, 2020
Approved 1/13/2021

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
October 14, 2020
Video Conference Meeting

Time/Place: The Advisory Council of Library Directors met via online video conference on October 14, 2020, 10:00 a.m.

Present:

Dawn Aamot, Windom Public Library
Dena Berghorst, Edgerton Public Library
David Bradford, Nobles County Library (Worthington)
Beth Cuperus, Fulda Memorial Library
Carrie Dose, Jackson County Library
Calla Jarvie, Rock County Library, (Luverne)
Connie Lechner, Redwood Falls Public Library
Michele Leininger, Marshall Lyon County Library/Interim Director
Kari Ourada, Westbrook Public Library
Gail Perrizo, Minneota Public Library Valerie Quist, Tracy Public Library
Val Quist, Tracy Public Library
Janine Schaap, Lake Benton Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Absent:

Joni Dagel, Siverson Public Library (Hendricks)
Mandi Kuehn, Morgan Public Library
Carol Lehman, Mt. Lake Public Library
Shelly Finzen, Tyler Public Library
Scott Sobocinski, Wabasso Public Library
Lori Stainer, Slayton Public Library
Alicia Vogel, Lamberton Public Library

Rebecca Hudson and Barb Kruse were PCLS staff members in attendance.

1. CALL TO ORDER

Chair Val Quist called the meeting of the Advisory Council of Library Directors to order at 10:02 a.m.

2. ADDITIONS TO THE AGENDA

M/S K. Ourada/G. Perrizo to approve the agenda as written. Motion carried.

3. INTRODUCTIONS

Connie Lechner, new director at the Redwood Falls Public Library was introduced.

4. MINUTES

M/S D. Berghorst/J. Schaap to approve the minutes of the September 9, 2020 Advisory Council meeting. Motion carried.

5. LIBRARY UPDATES

A round robin was held so that libraries could provide updates on their operations and plans for eventual reopening to the public.

6. CONSOLIDATING I-TYPES

Discussion was had regarding the list of I-types that are currently in Koha and it was decided that work will proceed with consolidating some of the I-types if possible and making the determination to remove those that are not needed.

7. DEWEY AND LIBRARY OF CONGRESS CLASSIFICATIONS

A conversation was opened about the subject headings and classification of materials in libraries and how subject headings have evolved since the Dewey Decimal System was introduced. It is most important that there is cohesion in the collection and using

Dewey classifications often results in spreading out of materials in various locations and this can provide a poor browsing experience for library patrons. It was determined that the subject will continue to be explored, taking into consideration the possible impact of moving away from the Dewey Decimal System.

8. STATE YOUTH SERVICES ONLINE MEETING

The state youth services coordinators, Leah Larson and Ashley Bieber, have been hosting monthly online meetings for youth services librarians across the state. This month's meeting focused on school media librarians and how public libraries can help to support the schools at this time. Those who attended the meeting overwhelmingly agreed that the public libraries play an important role in service to the students. Suggestions included providing advice on operations during the pandemic, assistance with getting public library cards to the students so that they can access digital materials, and assistance in retrieving school materials by encouraging patrons who have moved away from the school district to return the materials to the nearest public library which will in turn return those items to the school if possible. The monthly meetings are held on the first Tuesday of each month at 2:00 p.m. and all are welcome to join them.

9. WINTER READING PROGRAM

The time is once again to begin planning the 2021 Winter Reading program and discussion as to the sort of reading logs/punch cards or other forms of tracking reading was held. It was suggested that libraries might use an online book log, or the program, Engagedpatrons.org. A survey will be sent out asking for input on the program.

10. RBDIGITAL MIGRATION TO OVERDRIVE PLATFORM

The RGDigital migration to Overdrive has been done as of October 14, 2020. Michele Leininger provided a financial update noting that there is approximately \$13,000 in the fund to use for purchasing digital materials. In addition, there is \$600 left in the RLTA dollars used to purchase children and teen materials that needs to be spent by December 1.

11. DELIVERY DRIVER

The decision to rescind the offer of employment to one of the drivers was made before he began working because of several issues that occurred including not showing up for scheduled appointments and training. The other driver has trained for two weeks and we are awaiting word whether the schedule from her other job is going to allow her to take on the job as delivery driver for Plum Creek. We are currently advertising for the position and have received several applications to date.

12. DIRECTOR'S REPORT

PCLS employees continue to work from home with the exception of Joel Sasse and Cleo Wicks. Preparations are being made to set Wicks up so that she may work from home as well. The Governing Board has expressed the desire to meet in person and in order to do this, a web cam will need to be purchased so that those who wish to access the meeting from home can do so. A review of the system operations for the past six months will be done and a determination of plans moving forward as far as a director or manager are concerned. Leininger said that she is willing to remain in the position of interim director for the time being, and welcomed comments regarding the matter.

13. ADJOURN

The meeting was adjourned at 11:45 a.m.

NEXT MEETING: Wednesday, November 4, 2020