

Advisory Council of Library Directors
October 2, 2019
Approved January 8, 2020

**PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS**

October 2, 2019

Time/Place: The Advisory Council of Library Directors met at the Murray County 4-H Building, April 3, 10:00 a.m.

Present:

Dawn Aamot, Windom Public Library
Dena Berghorst, Edgerton Public Library
Beth Cuperus, Fulda Memorial Library
Tam Erickson, Jackson County Library
Calla Jarvie, Rock County Library, (Luverne)
Carol Lehman, Mt. Lake Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Myra Palmer, Nobles County Library (Worthington)
Valerie Quist, Tracy Public Library
Carla Skjong, Tyler Public Library
Lori Stainer, Slayton Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Absent:

Janine Bunjer, Lake Benton Public Library
Mary Buisse, Minneota Public Library
Joni Dagel, Siverson Public Library (Hendricks)
Mandi Kuehn, Morgan Public Library
Teri Smith, Redwood Falls Public Library
Scott Sobocinski, Wabasso Public Library
Alicia Vogel, Lamberton Public Library

Rebecca Hudson was PCLS staff member in attendance.

1. CALL TO ORDER

Chair Michele Leininger called the meeting of the Advisory Council of Library Directors to order at 10:00 a.m.

2. ADDITIONS TO THE AGENDA

M/S K. Ourada/D. Berghorst to approve the agenda with the correction that Carol Lehman was absent from the September meeting. Motion carried.

3. INTRODUCTIONS

4. MINUTES

M/S T. Erickson/J. Wacker to approve the minutes of the September 4, 2019 Advisory Council meeting. Motion carried.

5. LIBRARY UPDATES

6. DIRECTOR SEARCH UPDATE

Leininger noted that the Executive Committee will meet in a conference call on October 4 with State Librarian Jen Nelson to discuss options for hiring a part time non-degreed manager and a degreed supervisor to oversee operations of Plum Creek Library system while the manager obtains his or her library science degree.

7. POLICY REVIEW

M/S T. Erickson/V. Quist to approve the revision to the Patron Registration Policy. Motion carried
M/S K. Ourada/J. Wacker to approve the revision to the Patron Privacy Policy. Motion carried.

8. WEB HOSTING

This item was tabled until Joel Sasse can provide more information.

9. KOHA

Discussion regarding the issue with schools not providing information on the patron registrations was held. It was noted that the schools should abide by the system's policies and be made aware of the procedures that are in place. The schools and/or teachers should be responsible for returning or replacing materials that are borrowed through interlibrary loan.

10. LEGACY

A review of ACHF spending was made and we are track to spend all of SFY 2019 ACHF dollars by the end of the year if the volume of programming continues as it has been since June of this year. It was recommended by Hudson that new programming be postponed until next spring when SFY 2020 ACHF funds can be used.

11. MEETING FORMAT

Ideas about enhancing the regular advisory meetings were discussed including offering an occasional time for training and sharing of ideas and possibly bringing in various speakers or trainers for this purpose. It was suggested that those who attended the Minnesota Library Association conference in September report on some of the sessions attended during the November Advisory Council meeting.

12. ADJOURN

M/S J. Wacker/D. Aamot to adjourn the meeting at 11:50 a.m.