

Advisory Council of Library Directors
September 4, 2019
Approved October 2, 2019

PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS
September 4, 2019

Time/Place: The Advisory Council of Library Directors met at the Murray County 4-H Building, April 3, 10:00 a.m.

Present:

Dawn Aamot, Windom Public Library
Dena Berghorst, Edgerton Public Library
Janine Bunjer, Lake Benton Public Library
Beth Cuperus, Fulda Memorial Library
Calla Jarvie, Rock County Library, (Luverne)
Mandi Kuehn, Morgan Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Marjorie Ferguson, Nobles County Library (Worthington)
Valerie Quist, Tracy Public Library
Carla Skjong, Tyler Public Library
Teri Smith, Redwood Falls Public Library
Scott Sobocinski, Wabasso Public Library
Sue Vizecky, Ivanhoe Public Library
Alicia Vogel, Lamberton Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Absent:

Mary Buysse, Minneota Public Library
Joni Dagele, Siverson Public Library (Hendricks)
Tam Erickson, Jackson County Library
Carol Lehman, Mt. Lake Public Library
Lori Stainer, Slayton Public Library

Joel Sasse and Rebecca Hudson were PCLS staff members in attendance. Carrie Dose was in attendance representing the Jackson County Library.

1. CALL TO ORDER

Chair Michele Leininger called the meeting of the Advisory Council of Library Directors to order at 10:00 a.m.

2. ADDITIONS TO THE AGENDA

M/S D. Berghorst/A. Vogel to approve the agenda with the removal of Policy Review and addition of ILS Committee.
Motion carried

3. INTRODUCTIONS

4. MINUTES

M/S D. Aamot/V. Quist to approve the minutes of the May 1, 2019 Advisory Council meeting. Motion carried.

5. LIBRARY UPDATES

6. ILS COMMITTEE

It was suggested by Leininger that the ILS committee continue its work and asked that she be given authority to call for meetings. A decision as to whether to replace member Tam Erickson when she retires at the end of the year will be made at the November Advisory Council meeting.

7. DIRECTOR SEARCH UPDATE

Leininger outlined three options that the Governing Board will be considering for next steps on the Plum Creek director search including 1) hire a headhunter to find a candidate within the area; 2) contract/hire a qualified individual to oversee the office and supervise staff, 10-15 hours per week for 6 to 8 months and then launch a third director search in the spring; 3) locate a qualified candidate in the area with a bachelor's degree and hire in a Manager position to handle day to day operations, working toward acquiring their MLIS degree – hire an Interim Director to supervise and coach the Manager.

8. LEGACY

Hudson gave several Legacy updates and recommended that contracts with presenters/performers include travel expenses in the fee. This will eliminate the need for separate travel expense vouchers and simplify the accounting process.

9. KOHA

Sasse outlined several new options that are now available with the recent Koha upgrade. It was decided that the option of a “last patron” link being available would be beneficial but no other changes or additions should be made at this time.

10. Adjourn

M/S A. Vogel D./ Berghorst to adjourn the meeting at 11:40 a.m.