

Advisory Council of Library Directors
August 31, 2016
Minutes – Approved October 5, 2016

**PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS**

TIME & PLACE: The Advisory Council of Library Directors met at the Murray County Courts Building on August 31, 2016.

PRESENT:

Mary Buysse, Minneota Public Library
Beth Cuperus, Fulda Memorial Library
Joni Dagele, Siverson Public Library (Hendricks)
Shelly Finzen, Lake Benton Public Library
Serena Gutnik, Rock County Library (Luverne)
Vanessa Hoffmann, Morgan Public Library
Carol Lehman, Mt. Lake Public Library
Michele Leininger, Marshall Lyon County Library
Kari Ourada, Westbrook Public Library
Valerie Quist, Tracy Public Library
Carla Skjong, Tyler Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)
Clint Wolthuizen, Nobles County Library (Worthington)

Jim Trojanowski, Rebecca Hudson, and Joel Sasse were PCLS staff members in attendance.

ABSENT:

Dawn Aamot, Windom Public Library
Marilyn Daub, Wabasso Public Library
Elberta DeJager, Edgerton Public Library
Tam Erickson Jackson County Library
Sharyl Larson, Slayton Public Library
Margie Salentiny, PCLS Outreach
Teri Smith, Redwood Falls Public Library
Candi VanMeveren, Lamberton Public Library

CALL TO ORDER

Acting Chair Vanessa Hoffmann called the meeting of the Advisory Council of Library Directors to order at 9:35 a.m.

ADDITIONS TO THE AGENDA

The agenda was approved as written.

MINUTES

M/S K. Ourada/M. Buysse to approve the minutes from the June 1, 2016, as written. Motion carried.

OLD BUSINESS

A. Electronic Database Options

Discussion continued about subscribing to the electronic database, Hoopla, and some questions have come up including how best for libraries to budget for the expense, whether Plum Creek could invoice them at this time, and if it would be implemented yet this year.

Instead of subscribing to Hoopla, another option suggested was putting the funds previously designated for Zinio into Overdrive for the purchase of more audio books. Clint Wolthuizen noted that Nobles County Library would not be in favor of putting all of the funds budgeted for Zinion into Overdrive, though he could agree to allocate a portion.

Discussion regarding the committee structure of the E-Book selection committee was held. Currently there are 3 members on non-fiction, 2 on fiction and 2 on young adult. Trojanowski suggested bring the numbers for each of the sub committees to 3 and setting up a structure that would designate terms of 1, 2, and 3 years, annually rotating one member out.

It was decided that at the October meeting, the Advisory Council will decide on whether it will approve putting more money into Overdrive, and if so, how much. In addition, a decision as to whether the library system will add the Hoopla database will be made, and approve the proposed committee structure.

B. Joint Powers Agreement

Trojanowski reviewed proposed changes that the JPA committee has been working on. These include simplifying the language, reducing the legalese, updating statutory references, ensuring consistency and organization throughout the document.

Some discussion as to the proposal to reduce the Governing Board to 15 members was held, and the general consensus was that it should be left as it currently is with 21 members. Other points include increasing the number of yearly board meetings to 6, defining the authority of the executive committee, clarifying the role of the Advisory Council, and clarifying the process of withdrawal from the library system.

The council discussed the validity and purpose of the annual meeting. Trojanowski noted that board chair, Charlie Sanow and board member Jody Reisch have agreed to work together on structuring the annual meeting. Advisory Council members Kari Ourada and Vanessa Hoffmann volunteered to work on the project as well.

C. Item Types for Visual Media

Discussion was held regarding Koha's ability to distinguish blue ray and DVD materials. At this point there is apparently not a consistent method for doing this. It was suggested that those who have boxed sets such as these should split them up into separate barcodes to avoid any confusion when searching for a title.

D. Director's Retreat

Trojanowski reported that SAMMIE is interested in sponsoring a director's retreat that would include libraries and schools in the PCLS and Pioneerland library systems. He has spoken with Valerie Horton of

Minitex, who is interested in presenting information on ELM, E-Books Minnesota and Minitext as a key note speaker. Serena Gutnik volunteered to serve on the steering committee for this project.

NEXT MEETING

- A. Date: October 5, 2016
- B. Location: Murray County Courts Building
- C. Time: 9:30 a.m.

ADJOURNMENT

The meeting was adjourned at 12:00 p.m.