

PCLS Executive Committee

May 22, 2019

Approved June 19, 2019

PCLS Executive Committee Meeting

May 22, 2019

TIME AND PLACE: A meeting of the Executive Committee convened on May 22, 2019, 6:30 p.m. at the Slayton Public Library Community Room.

PRESENT:

Tom Ellig, Secretary (Redwood County)
Lori Gunnink, Chair (Murray County)
Evan Schiller, Past Chair (Pipestone County)
Gene Metz, Treasurer (Nobles County)
Corey Sik, Chair Elect (Lincoln County)

Jim Trojanowski and Rebecca Hudson were PCLS staff present.

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Chair Lori Gunnink.

2. INTRODUCTIONS - None

3. PUBLIC COMMENT - None

4. AMENDMENTS TO THE AGENDA

M/S E. Schiller/T. Ellig to approve the agenda as written. Motion carried.

5. MINUTES

M/S G. Metz/E. Schiller to accept the April 17, 2019 Governing Board and April 3 & May 1 Advisory Council minutes. Motion carried.

6. REPORTS

The financial reports were accepted as prepared.

7. DIRECTOR SEARCH UPDATE

Gunnink reported that the director search committee conducted four Skype interviews and one on-sight interview and decided to reopen the search for candidates. In order to broaden the search the committee is suggesting advertising through the American Library Association at a basic cost of \$325. M/S G. Metz/T. Ellig to advertise for the director position through the ALA JobLIST at the cost of \$325, with a preferred deadline of July 15. Motion carried.

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8. 2019/2020 BUDGET

With a projected \$5,300 deficit in the 2019/20 budget, Trojanowski suggested requesting an additional \$750 from each county for operating expenses. This proposal will be discussed at the June 19 Governing Board meeting.

9. Koha Policies

Several Koha policies are being revised in an effort to remove barriers to patrons. Policies being revised include Patron Privacy, Patron Registration, Card Renewal, Fines and Suspended Borrowing Privileges.

10. PCLS INSURANCE POLICY

Plum Creek does not at this time have a policy that deals with employee reimbursement of Health Savings Account deposits in the event of job termination. The committee reviewed a proposed draft of a new policy dealing with this matter.

11. CHANGES TO BY-LAWS

Revision to the By-Laws that includes the addition of description of officers was reviewed.

12. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.