

Governing Board
June 16, 2021
Approved 10/20/2021

**PLUM CREEK LIBRARY SYSTEM
GOVERNING BOARD
June 16, 2021
In Person/Online Video Conference
Murray County 4H Building - 3048 Broadway Avenue
Slayton, MN 56172**

TIME & PLACE:

The Plum Creek Governing Board met in person (at the Murray County 4H building), and online on Wednesday, June 16, 2021.

PRESENT:

Arlene Erickson, Cottonwood County (Westbrook)
Commissioner Donna Gravley, Cottonwood County (Windom)
Commissioner Lori Gunnink, Murray County (Lake Wilson)
Pat Haynes, Lincoln County (Lake Benton)
Commissioner Cathy Hohenstein (Lakefield)
Mary Ingenthron, Nobles County (Worthington)
Joyce Johnson, Redwood County (Redwood Falls)
Commissioner Gene Metz, Nobles County (Lismore)
Commissioner Dallas Roskamp, Pipestone County (Edgerton)
Commissioner Charles Sanow, Lyon County (Marshall)
Evan Schiller, Pipestone County (Pipestone)
Robin Stegner, Redwood County (Redwood Falls)
Anne Wagner, Jackson County (Heron Lake)
Advisory Council Liaison Scott Sobocinski

ABSENT:

Commissioner Bob Paplow, Nobles County (Bigelow)
Commissioner Corey Sik, Lincoln County (Lake Benton)
Commissioner Jody Reisch, Rock County (Luverne)
Commissioner Rick Wakefield, Redwood County (Walnut Grove)
Michael Murray, Lyon County (Ghent)
Shannon Welling, Murray County (Fulda)
Charlene Wintz, Nobles County (Worthington)

Plum Creek Library System staff members Michele Leininger, Joel Sasse, Cleo Wicks and Rebecca Hudson were in attendance.

1. CALL TO ORDER

Chair Gene Metz called the meeting of the Governing Board to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. INTRODUCTIONS

4. PUBLIC COMMENT

5. AMENDMENTS TO THE AGENDA

M/S E. Schiller/ P. Haynes to approve the agenda with the addition to item #10 Van Information, declaring the old delivery truck surplus. Motion carried.

6. MINUTES

M/S R. Stegner/J. Johnson to approve the Governing Board minutes of April 21, 2021, and to accept the Executive Committee minutes of May 19, 2021, and the Advisory Council minutes of May 12, 2021. Motion carried.

Governing Board
June 16, 2021
Approved 10/20/2021

7. FINANCIAL REPORTS

Cash Analysis – May 2021
Statement of Revenues and Expenditures – May 2021
Balance Sheet – May 2021
Check Register – May 2021
Monthly Payment Processing – May 2021
Credit Card Statements – April/May 2021

M/S P. Haynes/D. Roskamp to accept the financial reports subject to audit. Motion carried.

8. FY 2021-22 BUDGET APPROVAL

M/S K. Hohenstein/L. Gunnink to approve the FY 2021-22 budget. Motion carried. The budget includes a 3% cost of living increase for staff members, and ¾ of a year allowance for a new director. Since the legislature is still in session at this time and the RLBSS increase request is in question, there may be some adjustments that will need to be made to the budget once the state budget is adopted.

9. RLBSS FY 2022 APPLICATION

M/S C. Sanow/P. Haynes to approve the FY 2022 Regional Library Basic System Support application and authorize the Board Chair and Director to sign it. Motion carried.

10. VAN INFORMATION

A report of the final costs for the delivery van purchase was reviewed. The total cost of the van, shelving, graphics, floor mats and shelving was \$54,126. A grant was obtained from the Carl and Verna Schmidt Foundation in the amount of \$25,000, bringing the final cost Plum Creek for the van at \$29,126.05. The Board approved leaving the balance in the vehicle replacement account.

M/S L. Gunnink/E. Schiller to declare the 2013 E-450 delivery truck surplus and list it for sale on the state’s auction site. Motion carried.

11. BUILDING INFORMATION

The Plum Creek administrative office building was recently appraised by Johnson Realtors in Worthington. In comparison to three other properties that have sold in recently months, the building has a market value of \$278,000. The realtor advised that should PCLS decide to sell the property, no improvements be made to it other than perhaps installing a berm in the front parking lot to channel water away from the building.

12. MEINDERS LIBRARY DISCUSSION

Evan Schiller, Governing Board member and Meinders Community Library representative, provided information on a lawsuit that the library is currently facing involving the Pipestone Area School. Schiller explained that the school is claiming that the library has not followed the agreement that was put into place in 1993, and that it wants to regulate public library hours to the evening and other times when the school is closed.

Michele Leininger added that she has checked with the state regarding whether the library could remain a member of the Plum Creek Library System if it doesn’t maintain a minimum of 20 public hours, and added that PCLS will support the library board and the city in the matter.

13. SEPTEMBER ANNUAL MEETING

Discussion regarding the September 15, annual meeting was held. Traditionally the meeting has been intended to bring together library board members, directors, and governing board members, and it was suggested that this year’s meeting be held as a reception for the new director – no decision was made and the matter was tabled.

14. REPORTS

a. Director

-Leininger reported on the latest RLBSS legislation – both the House and Senate included a funding increase in their bills but when the matter went to conference committee meetings, the increase was removed. Since the request is tied to the Education bill, there has been politicizing of the request and so it is uncertain whether it will be added back into the final budget.

Governing Board

June 16, 2021

Approved 10/20/2021

- The additional RLTA (Regional Library Telecommunications Aid) funding has allowed for the purchase of additional Hotspots and connectivity, PCLS website upgrade, several new databases and Discovery Service (catalog update).
- There will be \$100,000 in additional funding coming in from ARPA (American Rescue Plan Act), that can be used to supplement the system's budget and used for services or other innovations. These funds will need to be expended by September 2022.

b. Staff

- Rebecca Hudson announced that the winning entry for the van naming contest is: D.A.I.S.Y. (Delivery All Inclusive Serving You).
- Cleo Wicks noted that the auditors will be in the PCLS office on August 4, and the audit report will be given to the board at the October 20 board meeting.
- Joel Sasse reported that the new server is up and running.

14. ADJOURN

M/S D. Roskamkp/P. Haynes to adjourn the meeting at 7:48 p.m.