

Hold

Libraries on the Plum Creek ILS will share their materials to the greatest extent possible, but they may create collections that are restricted to use at the library or to borrowing at the owning library. Such collections should be limited in size and number. Examples of such collections are local histories that are no longer available for purchase or a reference collection. Broader categories such as entire genres must be made available for lending to other libraries through the ILS. All materials must be available to fill holds immediately upon addition to the collection.

Each library must run its holds list and fill the holds on it each day the library is open. Holds will be filled using a "local holds filled first" feature in Koha: if a library owns an item, patrons choosing that library as their home library will have their holds filled before holds for patrons at other libraries regardless of their place in the hold queue.

Items with holds may not be renewed.

Approved by Advisory Council 2/9/22

Approved by Governing Board 2/17/22