

Advisory Council of Library Directors
February 9, 2022
Approved March 11, 2022

**PLUM CREEK LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARY DIRECTORS**

February 9, 2022
Video Conference

Time/Place: The Advisory Council of Library Directors met via online video conference on February 9, 2022, 10:00 a.m.

Present:

Dawn Aamot, Windom Public Library
Dena Berghorst, Edgerton Public Library
Carrie Dose, Jackson County Library
Laurie Ebbers, Nobles County Library (Worthington)
Shelly Finzen, Tyler Public Library
Beth Cuperus, Fulda Memorial Library
Kari Hanson, Mountain Lake Public Library
Calla Jarvie, Rock County Library, (Luverne)
Connie Lechner, Redwood Falls Public Library
Michele Leininger, Marshall Lyon County Library
Gail Perrizo, Minneota Public Library
Val Quist, Tracy Public Library
Scott Sobocinski, Wabasso Public Library
Sue Vizecky, Ivanhoe Public Library
Jody Wacker, Meinders Community Library (Pipestone)

Absent:

Joni Dagel, Siverson Public Library (Hendricks)
Mandi Kuehn, Morgan Public Library
Kari Ourada, Westbrook Public Library
Janine Schaap, Lake Benton Public Library
Lori Stainer, Slayton Public Library
Alicia Vogel, Lamberton Public Library

Elizabeth Hoffman, Rebecca Hudson and Joel Sasse were PCLS staff members in attendance.

1. CALL TO ORDER

Chair Calla Jarvie called the meeting of the Advisory Council of Library Directors to order at 10:00 a.m.

2. ADDITIONS TO THE AGENDA

M/S M. Leininger/D. Berghorst to approve the agenda with the addition of Holds Policy. Motion carried.

3. INTRODUCTIONS

The introduction of meeting attendees was held.

4. MINUTES

M/S C. Dose/G. Perrizo to approve the minutes of the January 12, 2022 Advisory Council meeting. Motion carried.

5. LIBRARY ROUND ROBIN/STATUS UPDATES

Library updates were provided with updates on status of operations at libraries.

6. KOHA – RESTORING FINES ON RETURNED LOST ITEMS

Joel Sasse provided the results of the systemwide poll regarding whether to restore fines on returned lost items with the majority voting in favor of adopting this practice. Libraries may individually choose to have the fines reinstated on long overdue items returned.

7. HELP ME GROW

The area Help Me Grow program representative has contacted PCLS to ask about providing materials to the libraries to distribute to families with preschool children. The program, an interagency initiative of the State of Minnesota (Department of Education, Department of Health and Department of Human Services), offers resources and books dealing with preschool child development.

8. OVERDUE WEEDED ITEMS

The weeding function has been turned off for digital materials that can be repurchased. Some titles are no longer available for purchase and those will be weeded. 17 titles with holds are no longer available for purchase, so the holds will be deleted from the system.

8a. HOLDS POLICY

M/S M. Leininger/S. Finzen to approve the updated Holds policy with the addition of the following language: “Holds will be filled using the local holds first option in Koha”. Motion carried.

9. LEGISLATIVE UPDATE

Preparation is being made for video meetings with Representatives Joe Schomacker and Rod Hamilton and Senator Bill Weber during Library Legislative Week, (February 28 – March 4). Topics of concern include RLBS and surplus funding from the State, the Capitol Project fund of \$180 million, and school media/library specialist requirements.

10. DIRECTOR’S REPORT

-The process of spending ARPA funds continues, with purchases of digital materials, Wowbrary databases at some libraries, and the purchase of a new server. PCLS will receive \$92,694.42 in RLTA Category 3 funding, and expenditures will include web hosting, domain names, training, database and Hotspot purchases.

-Various training opportunities are being planned that will include Minitex, Data Privacy, Scholastic, and MnWrites/MnReads. PCLS is hoping to add a training space at its headquarters with a portion of RLTA Category 3 funds that can be used for these purposes.

-Marketing of the system’s new databases is a priority and PCLS will assist with this.

11. ADJOURN

M/S G. Perrizo/D. Berghorst to adjourn the meeting at 11:32 a.m.