

Portable Device Loan Policy

The Plum Creek Library System (PCLS) makes portable technology devices available to check out from member libraries for use by adult library users. The devices are made available to support the informational, recreational, and educational needs of the library users in the PCLS region.

Portable technology devices, such as Chromebooks, digital recorders, and video equipment available for loan to full privilege adult library card holders that are in good standing. Adults can check out portable devices for supervised use by minors.

The responsible adult agrees to assume any and all liability for the repair or replacement of PCLS devices in the event of loss, damage, negligence, or misuse. PCLS will not assume responsibility for lost files due to viruses, hardware malfunctions, and network interruptions.

Library users checking out devices with internet access must abide by the Internet Use Policy for the library from which devices are checked out. PCLS reserves the right to restrict or terminate device access to any library user who is misusing PCLS equipment or violating library policy. PCLS owned equipment with internet access is filtered in compliance with the Children's Internet Protection Act (CIPA) enacted by the United States Congress in 2000.

Portable devices must be returned in-person to staff at the service desk of the loaning library. Fees may be assessed to the library users account for the return of portable devices in book drops.

All user files will be deleted when the portable device is returned to the loaning library.

Approved by Advisory Council 2/8/2023

Approved by Governing Board 2/15/2023